



TASK ORDER NO.: TBD

BASE TASK ORDER AGREEMENT NO.: TBD

PARTIES: ATI (“Contractor”) and TBD (“Subcontractor”)

WORK IDENTIFICATION: CNST – (project title)

This Cost-Plus-Award-Fee task order is awarded under the authority of Base Task Order Agreement No. TBD, and herein incorporates all the terms and conditions thereof. This Task Order, as awarded, provides the Contractor’s acceptance of the Subcontractor’s signed offer numbered TBD dated TBD.

(1) ESTIMATED COST AND AWARD FEE

The estimated cost and award fee for the supplies/services to be provided by the Subcontractor is as follows:

<u>ITEM</u>	<u>SERVICES</u>	<u>EST. COST</u>
001	Support to (project name) in accordance with SOW herein	\$ TBD
002	Potential Award Fee	\$ TBD
	ESTIMATED COST PLUS AWARD FEE	<u>\$ TBD</u>

This total available potential award fee amount is divided among the evaluation periods as noted below:

Award Fee Plan Eval. Number	Task Order Award Fee Period	Period Covered	Amount Available*
TBD	1	Date of Award through August 31, 201x	\$TBD
TBD	2	September 1, 201x through February 29, 201x	\$TBD
TBD	3	March 1, 201x through August 31, 201x	\$TBD
TBD	4	September 1, 201x through POP end date	\$TBD

* See Deliverable Table in Section 4 (Statement of Work) for Evaluation Period assignments.

Earned award fee will be determined in accordance with the “CNST Award Fee Plan” incorporated as Attachment B to Base Task Order Agreement No. TBD.

(2) LIMITATION OF FUNDS

The total amount of funding currently available for payment and allotted to this Subcontract is \$TBD, including an estimated cost of \$TBD and an earned award fee of \$0. It is contemplated that this sum will cover the work to be performed by the Subcontractor during the period of date of last Task Order signature through TBD for Phase I efforts only. The amount specified, or as such may be increased from time to time, shall apply irrespective of any other provisions of this Subcontract and any work performed in excess thereof shall be at Subcontractor's risk. This Task Order is incrementally funded and therefore subject to the Limitation of Funds clause of the basic subcontract (FAR 52.232-22).

(3) PERIOD OF PERFORMANCE

Unless changed by a duly executed Modification or terminated in accordance with the provisions of this Task Order or above-referenced Subcontract, all work under this Task Order is to be performed during the period of date of last Task Order signature through TBD for work in Subcontractor’s technical proposal dated tbd,

incorporated herein.

Phase II efforts are subject to approval from the Contractor via a formal modification issued to the Subcontractor, or other contractual documentation issued by the Contractor to the Subcontractor.

(4) STATEMENT OF WORK

TBD

(5) KEY PERSONNEL ASSIGNED TO THIS TASK

Contractor

Project Technical Representative: TBD

CNST Deputy Director: Mr. Dale Orren, dale.orrren@ati.org, (843) 760-3587

Contracting Contact: Mr. Carlton Roxbrough, carlton.roxbrough@ati.org; (843) 760-3203

Subcontractor

Technical Contact: TBD

Contracting Contact: TBD

(6) TECHNICAL AND ADMINISTRATIVE REPRESENTATIVES

The following technical and contractual representatives of the Contractor and Subcontractor are hereby designated for this Task Order. Either party may change their designated representatives by written notification to the other.

Subcontractor's Representatives are:

TBD, Technical Representative

Title:

Phone:

Fax:

E-mail:

TBD, Contract Representative

Title:

Phone:

Fax:

E-mail:

Contractor's Representatives are:

Dale Orren, Technical Representative

Title: CNST Deputy Director

Phone: (843) 760-3587

Fax: (843) 207-5213

E-mail: dale.orrren@ati.org

Carlton Roxbrough, Subcontract Representative

Title: Sr. Contracts Manager

Phone: (843) 760-3203

Fax: (843) 207-5903

E-mail: carlton.roxbrough@ati.org

(7) CONSENT TO SUBCONTRACT

The services of the following subcontractors and/or consultants have been identified as necessary for the performance of this subcontract: *TBD*

(8) MARKING OF DELIVERABLES

In accordance with Clause D.3 of the Base Task Order Agreement, The Subcontractor must affix a distribution statement to all technical documents intended for submission to the Contractor or the Government. The distribution statement language must comply with DoD Directive 5230.24 dated March 18, 1987, which can be found in its entirety at <http://www.dtic.mil/whs/directives/corres/pdf/523024p.pdf>

- (i) The Subcontractor is responsible to appropriately mark and identify export controlled, classified, proprietary, or other sensitive documents.
- (ii) Each deliverable containing technical data must also be marked with the appropriate legend as required by DFARS 252.227-7013, Rights in Technical Data – Noncommercial Items, incorporated by reference in Section I of the Base Task Order Agreement. Any deliverables received not containing a specific data rights legend as noted in the referenced clause will be considered to be composed of unlimited rights data.

(9) SECURITY ADMINISTRATION

This Task Order involves no classified information.

(10) ADDITIONAL CLAUSES APPLICABLE TO THIS TASK ORDER

In addition to the FAR and DFAR clauses applicable to this Task Order, as incorporated into Section I of the Base Task Order Agreement, the clauses referenced below, in effect on the date of this Task Order, are incorporated herein.

TBD

In accordance with clause A.2 of the Base Task Order Agreement, in the event of any inconsistency among the FAR or DFAR clauses or dates cited herein versus the Base Task Order Agreement, the FAR or DFAR reference cited herein shall be controlling for the purposes of this Task Order.

Except as provided herein, all Terms and Conditions of the Base Task Order Agreement and its modifications remain unchanged and in full force and effect.

The Subcontractor is required to sign this document and return to ATI to finalize this action.

TBD	ATI
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

END OF TASK ORDER

Date of Report

Company Name

CNST TBD, Task Order TBD

Project Title

Quarterly Report

Period Ending: Mo Day, Year

Technical Lead: (Name and Phone Number)

Project Lead: (Name and Phone Number)

Cost Share: Yes No **Local Job No./Shop Order:** (If desired) **POP:** (Start - End Date)

Contract Status:

Progress:

Accomplishments: List major accomplishments in hard-hitting statements suitable for executive level presentations and public relations activities. When referring to specific deliverables, include the deliverable title (e.g., Interim Generic Report).

Status and Issues:

Technical Progress and Deliverables:

Schedule: (attach Gantt Chart)

Cost and Cost Share:

Technology Transfer Status: Discuss technology transfer activities accomplished this quarter (e.g., workshops, presentations at conferences/panel meetings/symposiums).

Actions: Discuss actions planned / in progress to get project back on schedule, within cost, to resolve a technical or project team issue, etc.

Problems: Identify any known problems, technical or contractual, that might affect project progress, schedule or cost.

Plans: List key activities and accomplishments planned for the coming quarter. Include technology transfer activities.

Assessment of Status: (actual vs. planned execution)

Current Status	<u>LEGEND</u>
Cost	Good
Schedule	Minor Weakness / Known Risk
Technical	Major Weakness / Critical

Sample Final Report

1. Summarize the entire period of performance efforts and accomplishments.

(Please list references as required at the end of the report)

1.1 Abstract

1.2 Project Objective

1.3 Technical Approach

1.4 Results

1.5 Conclusions

2. Accomplishments:

Discuss major accomplishments, use hard-hitting statements suitable for executive-level presentations and public relations activities. When referring to specific deliverables, include the deliverable title.

3. Provide Completed Project Gantt Chart:

Discuss project-specific tasks as listed in the task order if necessary.

4. Technology Transfer Status:

Discuss technology transfer activities accomplished during the entire project period of performance (e.g., workshops, presentations at conferences/panel meetings/symposiums)

5. Implementation Status:

Describe where and how the results of the project have been implemented and plans for future areas of implementation. If there are no implementations or none planned, briefly describe the reasons for the decision to not implement.